



Jefferson City Public Schools

Jefferson City Public Schools
 Elementary & Secondary Special Permission
 Spring Application Period- Request Outline
 For the 2017-18 School Year

**Application date: Wednesday, April 19, 2017 8:00 a.m.
 Thru Friday, May 12, 2017 4:00 p.m.**

As of April 19, 2017, the following buildings/grade levels are open for Special Permission consideration for the 2017-18 school year. Space in the following grade levels is limited, and approval for Special Permission into them is not guaranteed. Note: For planning purposes, no Kindergarten Special Permission will be approved at this time.

<u>Belair</u> Closed	<u>Callaway Hills</u> 2 st grade 3 nd grade 4 rd grade	<u>Cedar Hill</u> Closed	<u>East</u> 3 rd grade 4 th grade
<u>Lawson</u> 1 st grade 2 nd grade 3 rd grade 4 th grade	<u>Moreau Heights</u> 1 st grade 2 rd grade 4 th grade 5 th grade	<u>North</u> Closed	<u>Pioneer Trail</u> 3 rd grade
<u>South</u> 1 st grade 2 nd grade 3 rd grade	<u>Thorpe Gordon</u> Closed	<u>West</u> 1 st grade 4 th grade	<u>Lewis & Clark Middle School</u> 6 th grade 7 th grade 8 th grade
			<u>Thomas Jefferson Middle School</u> Closed

To request consideration for your child to attend an elementary or middle school other than your Residence Area Home School:

- **Request can only be submitted for grade levels listed as “open” on the above list. The application period will be starting at 8:00 a.m. on April 19, 2017, and close at 4:00 p.m. on May 12, 2017.**
- Forms may be obtained as of April 19, 2017 at our district website, www.jcschools.us, or from any of our elementary or secondary buildings. All forms must be delivered or mailed to:
Directors of Elementary & Secondary Education
Board of Education Building
315 East Dunklin Street
Jefferson City, MO 65101

If Special Permission is granted to attend a school other than your Residence Area Home School the following guidelines will apply:

- Special Permission will be granted for **one year only**. You will need to request Special Permission each year. Special Permission will be granted on an annual basis, only if room allows.
- Siblings will be considered on an individual basis according to space.
- You will register your child at your Special Permission School **ONLY** if permission has been granted for the upcoming year.
- Transportation to your Special Permission School will not be provided. If you need transportation, you will need to attend your Residence Area Home School.
- Special Permission can be revoked if your child has chronic attendance concerns.
- Parents/Guardians will be notified by mail of decision in June. Please call 573-659-3015 for additional information.

Middle School Applicants – Please see important MSHSAA guidelines→

Special Transfers within the Jefferson City Public Schools and MSHSAA guidelines

For MSHSAA guidelines, Thomas Jefferson and Lewis and Clark are considered as two separate memberships. The initial eligibility of the student begins at the school they first attend as a 7th grader. Anytime a student transfers between schools without a corresponding full family move, they risk becoming ineligible for MSHSAA sponsored activities. Transfer paperwork must be filed by the school district with MSHSAA, and they then rule upon eligibility of the student.

MSHSAA sponsored activities at TJ and LC are:

- Football
- Volleyball
- Cross Country
- Basketball
- Wrestling
- Track & Field
- Music Activities



Jefferson City Public Schools
Elementary & Secondary Special Permission
Spring Application Period- Request Form
For the 2017-18 School Year
Application date: Wednesday, April 19, 2017 8:00 a.m.
Thru Friday, May 12, 2017 4:00 p.m.

Parent / Guardian Names _____
Name Relationship
Name Relationship

Current Address _____

Phone Home _____ Work _____
Cell _____

Child's Name _____
First Last

Current Grade Level _____ Grade Level Next Year _____
(2016-2017) (2017-2018)

Office use only:
Approved _____ Denied _____

Child's Name _____
First Last

Current Grade Level _____ Grade Level Next Year _____
(2016-2017) (2017-2018)

Office use only:
Approved _____ Denied _____

Residence Area Home School _____

School You Are Requesting _____

Signature _____ Date _____

Relationship to Child _____

The enclosed form must be received or postmarked no later than **May 12, 2017**. Requests will not be accepted after **May 12, 2017 at 4:00 p.m.** All forms must be delivered or mailed to:

Directors of Elementary & Secondary Education
Board of Education Building
315 E. Dunklin St.
Jefferson City, MO 65101 Phone: 573-659-3015

By: _____ Date: _____
Director's Signature of Approval

PLEASE SEE BACK SIDE → IMPORTANT INFORMATION

To request consideration for your child to attend an elementary or middle school other than your Residence Area Home School:

- **Request can only be submitted for grade levels listed as “open” on the noted list.**
- This form must be received or postmarked no later than **May 12, 2017**. Requests will not be accepted after **May 12th at 4:00 p.m.** All forms must be delivered or mailed to:

**Directors of Elementary & Secondary Education
Jefferson City Public Schools/Board of Education Building
315 East Dunklin Street
Jefferson City, MO 65101**

If Special Permission is granted to attend a school other than your Residence Area Home School the following guidelines will apply:

- Special Permission will be granted for **one year only**. You will need to request Special Permission each year. Special Permission will be granted on an annual basis, only if room allows.
- Siblings will be considered on an individual basis according to space.
- You will register your child at your Special Permission School **ONLY** if permission has been granted for the upcoming year.
- Transportation to your Special Permission School will not be provided. If you need transportation, you will need to attend your Residence Area Home School.
- Special Permission can be revoked if your child has chronic attendance concerns.
- Parents/Guardians will be notified by mail of decision in June. Please call 573-659-3015 for additional information.

Special Transfers within the Jefferson City Public Schools and MSHSAA guidelines

For MSHSAA guidelines, Thomas Jefferson and Lewis and Clark are considered as two separate memberships. The initial eligibility of the student begins at the school they first attend as a 7th grader. Anytime a student transfers between schools without a corresponding full family move, they risk becoming ineligible for MSHSAA sponsored activities. Transfer paperwork must be filed by the school district with MSHSAA, and they then rule upon eligibility of the student.

MSHSAA sponsored activities at TJ and LC are:

- Football
- Volleyball
- Cross Country
- Basketball
- Wrestling
- Track & Field
- Music Activities